



**MINUTES OF THE  
FEDERAL INTERAGENCY COMMITTEE ON EMERGENCY  
MEDICAL SERVICES (FICEMS)**

**DATE AND TIME:** September 5, 2002 10:30 a.m.

**LOCATION:** National Emergency Training Center  
Room S-113  
16825 South Seton Avenue  
Emmitsburg, MD 21727

**MEMBER AGENCY  
REPRESENTATION:** **Federal Emergency Management Agency (FEMA)**  
Mr. Hugh Wood  
FICEMS Chairperson  
United States Fire Administration (USFA)

Mr. Jeff Dyar  
Acting FICEMS Chairperson  
United States Fire Administration (USFA)

Mr. Lou Bloom  
United States Fire Administration

Mr. Bill Troup  
United States Fire Administration

**Department of Agriculture**  
No Representation

**Federal Communications Commission**  
No Representation

**Department of Defense (DOD)**  
No Representation

**General Services Administration (GSA)**  
No Representation

**Department of Health and Human Services  
(DHHS)**

Mr. Paul Moore

National Institute for Occupational Safety and Health  
(NIOSH)

Ms. Nancy Romano

National Institute for Occupational Safety and Health  
(NIOSH)

**Department of Interior**

No Representation

**Department of Transportation (DOT)**

Ms. Susan McHenry

National Highway Traffic Safety Administration  
(NHTSA)

**Department of Veteran Affairs**

Mr. Bruce Young

**Federal Bureau of Investigation (FBI)**

No Representation

**Department of Labor**

No Representation

**OTHER FEDERAL  
ATTENDEES:**

**Department of Commerce (DOC)**

Ms. Lula Lathan

National Technical Information Service

Ms. Jennifer Hendrickson

National Technical Information Service

Ms. Jeanette Young Reese

National Technical Information Service

**Department of Justice (DOJ)**

No Representation

**OTHER ATTENDEES  
PRIVATE SECTOR:**

**American Ambulance Association (AAA)**  
Mr. Kurt Krumperman

**American Integrated Training Systems (AITS)**  
Mr. Billy Rutherford

**American Society for Testing and Materials (ASTM)**  
Mr. Pete Chambers

**Congressional Fire Services Institute (CFSI)**  
Mr. David Bradley

**Fairfax County Fire and Rescue**  
Captain Christine Woodard

**International Association of Fire Chiefs (IAFC)**  
Mr. Matt Spangler

**International Association of Fire Fighters (IAFF)**  
Mr. Jonathan Moore

**Natek Incorporated/EMS Specialist**  
Ms. Sandy McMinn

**National Fire Protection Association (NFPA)**  
Mr. Jerry Ross

**National Volunteer Fire Council (NVFC)**  
Mr. Joe Robison

**University of Findlay**  
Mr. David Bowman

**Yale University School of Medicine**  
Dr. Sandy Bogucki, MD, PhD

FICEMS Chairperson Mr. Hugh Wood called the meeting to order at 10:30 a.m. He welcomed everyone and explained how the group will proceed.

**I. ANNOUNCEMENTS:**

Mr. Hugh Wood announced that he was glad to have the opportunity to join the committee today. Since he has not seen the majority of the attendees since 9-11, he extended his appreciation and thanks (as a citizen and professionally) to all the people who participated in the incidents of 9-11.

Mr. Wood called for open dialogue and other announcements. No further announcements were offered.

**II. APPROVAL OF MINUTES:**

The Chairperson requested approval of the FICEMS meeting minutes for June 5, 2002. The minutes were unanimously approved.

**III. OLD BUSINESS:**

There was no old business discussed.

**IV. SUBCOMMITTEE REPORTS:**

Ambulance Design

No Representation, no further discussion.

Technology

No Representation, no further discussion.

Counter-Terrorism

Mr. Dyar reported that the 1<sup>st</sup> subcommittee meeting will be today at 1:30 p.m.

Ambulance Occupant Safety

Ms. Nancy Romano, NIOSH, reported that the Ambulance Occupant Safety subcommittee meeting will be today at 2:30 p.m.

**V. MEMBER AGENCY REPORTS:**

Mr. Hugh Wood suggested doing a round table of introductions before each member agency report. Each representative introduced themselves and whom they were representing.

**DOT:** Susan McHenry

Ms. Henry reported that Dr. Art French has been re-assigned with the Coast Guard and is currently in Port Angeles, CA. She is glad to be back and they are working on various projects. Some identified are below:

- EMS Research Agenda – Completed & Implemented as of June 2002.
- Trauma Systems Future Agenda – expected completion next month
- Series of round tables – EMS & Public Health have a mutual MOU to work more closely. This will be discussed more in the Counterterrorism subcommittee meeting this afternoon.
- EMS Education Agenda – well underway
- ITS Program

**VA:** Mr. Bruce Young

Mr. Young reported that the VA has been through a large restructuring regarding the Office of Security and Preparedness since 9-11. They are elevating EMS in the VA as well as readying all the hospitals for 9-11.

A large exercise will be conducted September 18 -25, 2002 at Ft. Gordon, Georgia.

**NIOSH:** Mr. Paul Moore/Ms. Nancy Romano

Mr. Moore reported that they are continuing to evaluate the safety of the ambulance occupant compartment. They have defined four potential occupant restraints systems that are similar to those used in helicopters.

There are four test phases for the potential restraint systems: how the occupant reacts, ambulance crash test, sled test, and the human factor.

Mr. Moore also mentioned that they were working with NHTSA. Once the letter of agreement is finalized, he will be glad to share this information upon completion.

Mr. Kurt Krumperman, AAA, asked if they had looked at how the EMS person is oriented in the ambulance. Mr. Moore responded that they are looking at equipment that is readily available rather than the redesign of the ambulance itself.

Mr. Billy Rutherford, AITS, stated that the operator has no human factor and that the squad bench is dangerous. He mentioned that nets have been anchored

improperly. He asked if there would be a standard for testing these readily available solutions. Mr. Moore agreed and answered that little testing had been done but that they are trying to increase that effort.

Mr. Pete Chamber, ASTM, mentioned that as an industry standards group science should be the driving force behind these issues. He made mention more would be discussed in the Ambulance Design subcommittee meeting later this afternoon.

**USFA:** Mr. Bill Troup, Mr. Jeff Dyar, Mr. Hugh Wood

Mr. Troup reported on the USFA Fire Department Census. He encouraged attendees to encourage fire departments that have not completed the census to do so. He distributed copies of the census form to participants. USFA is trying to collect information on all fire departments in the US.

Mr. Troup also reported on the Emergency Vehicle Safety Initiative project that is being done in partnership with DOT Intelligent Transportation Systems (ITS) Joint Program Office. He reported that the second meeting regarding this project that was conducted in Kansas City, Missouri to develop endorsed recommendations from the national-level fire groups and others on how to mitigate the loss of life among emergency responders from vehicle crashes, being struck while operating, and falling from emergency vehicles. He mentioned that a press release on this meeting will soon be up on the USFA web site.

Another project that Mr. Troup mentioned is the new partnership USFA has with the National Volunteer Fire Council (NVFC) on Volunteer Fire Service Fitness and Wellness. This project will develop programs to enhance fitness and wellness in the volunteer fire service and enable volunteers to meet the NFPA 1583 standard on Health Related Fitness Programs for Fire Departments. He told attendees that there is a press release on this on the USFA web site.

NIST in partnership with USFA has released a special publication on Chemical and Nuclear Decontamination for Fire and Rescue Departments. Please see Mr. Troup if you want a copy.

Mr. Troup reported on the Homeland Protection and Security Weekly that USFA does in partnership with IAFC. You may access this from the IAFC web site.

Mr. Dyar reported on the review of the Terrorism Curriculum guide and basically it stood the test of time. Mr. Dyar mentioned that bio-terrorism is high and they are coordinating with HHS to expand into bio-terrorism.

There are 10 regional conferences on counter-terrorism scheduled. There are various pilot courses listed on the website. The courses Mr. Dyar mentioned are the Advanced Incident Safety Course, and the EMS Management of Community Health Risk. He also reported that the EMS ICS Course is being revised to include terrorism.

Mr. Dyar also welcomed the NATEK EMS Specialist and touched on her duties and contributions to this committee.

Mr. Wood reported that they were working on a post 9-11 information collection effort. He also mentioned that a series of summit meetings would occur over the next several months. They will be reporting on the information that was collected from all ten summits as well as information relating to the World Trade Center and the Salt Lake City Olympics.

Mr. Wood reported that there is an opening for a Training Specialist in bio-terrorism.

Mr. Dyar and Mr. Lou Bloom reported that they are working on a training program on Safe Highway Operations. It will be a combination of computer based and tabletop exercises. This will be a program that is low tech but widely distributed.

## **VI. REPORTS-OTHER INTERESTED PARTIES:**

**University of Findlay:** Mr. David Bowman

No report, just gathering information.

**International Association of Fire Fighters:** Mr. Jonathan Moore

Mr. Moore reported that the IAFF is working on an EMS Performance Project. They will collect all the numbers for quality control and compliance. The data repository will be in D.C.

Additionally, Mr. Moore noted that the EMS in Fire Service Conference would be held in Hollywood, Florida through June 11-14, 2003.

Mr. Moore is also working on the Ambulance Reimbursement Project; they are researching a new fee schedule and definitions.

**American Integrated Training System:** Mr. Billy Rutherford

Mr. Rutherford distributed a pamphlet titled 'Emergency Planning and Response Training Materials'. Mr. Rutherford also brought in a CD Library Kit that is a good resource for accessing training programs relating to emergency readiness. The CD's are self-paced and available to most people. Mr. Rutherford will be sending a kit to Mr. Troop, USFA, for placement in the RLC (library). Additional information and resources are listed on [www.emergencyprep.com](http://www.emergencyprep.com).

**National Fire Prevention Association (NFPA):** Mr. Jerry Ross

Mr. Ross reported on a grant program, the response has been great. The conclusions should be available in the fall.

**Yale University School of Medicine:** Dr. Sandy Bogucki, MD, PhD

Dr. Bogucki reported that the Annual Conference would be held in Panama City Beach, Florida at the Marriott Bay Beach Hotel on January 16-18, 2003. The deadline for abstracts submittals is September 6, 2002 at noon.

**ASTM:** Mr. Pete Chambers

Mr. Chambers proposed inviting a member representative from ASTM headquarters to explain the standards process. He stated that it is better to get manufacturers in a meeting to provide a side-by-side comparison to improve the standards.

Mr. Chambers also mentioned that he feels they should adopt the F2020 instead of the Triple K. Standards are being repeated and moving ahead with technology.

ASTM could provide a twenty-minute presentation to describe a voluntary consensus. Mr. Chambers also mentioned that anyone who is interested could attend the ASTM open meetings.

Mr. Wood, Chairperson, proposed if the presentation should be presented to the FICEMS committee or to the Ambulance Design Subcommittee.

Mr. Troop, USFA, reported that presentations of this sort historically were post-meeting briefings.

Mr. Dyar, USFA, made a motion to refer this presentation to the Ambulance Design Subcommittee. The subcommittee can determine what recommendations are made to the FICEMS committee as a whole. Motion Passed.

Action: Contact Mel Globerman, to advise him of this motion to determine when and how this should be added to the agenda for the Ambulance Design Subcommittee.

Mr. Chambers, ASTM, also proposed that ASTM could provide a general voluntary consensus process presentation for general programs.

Mr. Troop, USFA, made a motion to comply with past practices (post-meeting briefings). Motion Passed.

**Fairfax County Fire and Rescue:** Captain Christine Woodard

Capt. Woodward reported that the COG formed a group and asked fire chiefs to designate a tiered level (Level I up to 25 people, Level II up to 100 people, Level III is 350+) for the disaster units as to how many people it can care for. The final document is still being developed and will be used by each region. Once the document goes to print Capt. Woodward will distribute.



Montgomery County has a Level II on board. It is a self-contained unit.

COG adopted the Incident Command System. The terminology is standardized.

The EMS Disaster Preparedness Rollout is complete. It is a three hours brief presentation, plus a combination of tabletop and hands-on exercises.

The COG worked with the Israeli police on discussions of suicide bombers and there approach to mass casualty. The Israeli plan uses the walking wounded to help evacuate the seriously wounded. This gets people away from the secondary attack.

This should be discussed and make sure all aspects and consequences are considered if we are considering using this approach.

**NTIS:** Ms. Lu Lathan

Ms. Lathan reported that the primary objective of NTIS is to support and to be a primary source for scientific technology. She described the roles and functions, products and services of NTIS.

**AAA:** Mr. Kurt Krumperman

Mr. Krumperman apologized but noted that he would not be able to attend the counter-terrorism subcommittee but would send an alternate in his place.

He reported that his particular concern was that some things would fall through the cracks, primarily EMS being left out of the federal funding for disaster preparedness & counter-terrorism.

The best practices document is soon to be released.

He is also participating in ambulance reimbursement program.

**IAFC:** Mr. Matt Spangler

Mr. Spangler reported that they have just completed the Fire Rescue International Conference last week.

Also reported the concern of CDC and Presidents response regarding the small pox vaccination for first responders. They are meeting with the CDC to get some particular training materials.

Mr. Dyar, USFA, mentioned he would like to work jointly to make sure the information gets distributed to all.

Mr. Krumperman, AAA, surprised a large volume of concerns.

Mr. Spangler, IAFC, they will try to facilitate the direction of the administration regarding the small pox program.

**VII. NEW BUSINESS:**

Mr. Chambers, ASTM, requested getting a person from the CDC to attend these quarterly meetings.

Mr. Wood, Chairperson, we will compose a formal letter requesting participation from the CDC as well as Homeland Defense.

Mr. Krumperman, AAA, mentioned that Karen Becker from CDC spoke on small pox and might be a point of contact.

Mr. Wood, Chairperson, reminded all that the stakeholders meeting was going on through tomorrow. If anyone was interested in participating, please contact someone from USFA.

Mr. Wood, Chairperson, reiterated and expressed his thanks, on behalf of his colleagues and citizens, for the services of this committee.

**VIII. NEXT MEETING:**

Date and Time: December 5, 2002, 10:30 a.m.

Location: USFA, Emmitsburg, MD  
Building/Room Number TBD

**IX. ADJOURNMENT:**

With no further comments, Chairperson Wood made a motion to adjourn. Motion passed. The meeting adjourned at 12:15 p.m.

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**ATTACHMENTS**

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**DOCUMENTS/MATERIALS:**

Evaluation of Emergency Service  
Vehicle Occupant Safety-PowerPoint Presentation

Emergency Planning and Response  
Training Materials Brochure

National Fire Department Census Form and  
USFA Website Article- Safe Vehicle Operations of  
Fire Tankers

**DISTRIUBUTED BY:**

Nancy Romano &  
Paul Moore

Billy Rutherford

Bill Troup

**BROCHURES:**

Multi-Hazard Emergency Planning For Schools  
Managing the Emergency Consequences  
Of Terrorism  
IEMC Consequences of Terrorism  
USFA Terrorism Curriculum

Jeff Dyar

**CD'S:**

FEMA Terrorism Planning Course Toolkit  
FEMA Terrorism Planning Course  
ERT:BC October, 1997

Jeff Dyar

**For copies of the above attachments, please contact the person(s) above.**